



What is safeguarding?

It is everybody looking after your health, safety and welfare, and it is about looking after each other.

How do we safeguard you at **St Simon's Catholic Primary School**?

- We know what our roles and responsibilities are to keep you safe.
- We take all allegations, suspicions and concerns seriously and report them properly.
- We talk to other people about any concerns to make sure that we can find the best way to help you.
- We complete risk assessments to ensure that all potential dangers in activities have been identified.
- We have themed assemblies, lessons and awareness weeks where we learn about Safeguarding such as e-safety and anti-bullying.
- We treat everyone fairly with dignity and respect.

What do you need to understand about Safeguarding?

- All adults will listen to what you have to say with an open mind.
- You can talk about yourself, or if you worried about someone in your family, or a friend, you can trust us to listen.
- Adults will not ask leading questions so that you have to reveal more details. If they are worried about your safety, they might invite another professional to talk to you.
- Adults will never stop you from freely talking or sharing about significant events.
- Adults will make accurate and specific notes of discussions to make sure that all concerns are recorded.
- Adults will not promise to keep secrets. They will explain that they have a responsibility to report what has been said to someone else if they are worried about your safety.
- All adults will immediately tell the Safeguarding team if they are worried about your safety.

If you **need to talk**, you can choose **any adult** in our school who **you trust**, this may be a teacher, a teaching assistant, a lunchtime worker, a sports coach it is up to you. Some staff have a very important role in helping everyone stay safe, they are the Safeguarding Team if you want to you can talk to one of them or ask to see them.

**In our school the Safeguarding Leader is Mrs Crisp In her team there is also Mrs Clarke**  
But remember, every member of staff is here to help.

