



ST SIMON'S CATHOLIC PRIMARY SCHOOL

EARLY BIRD AND NIGHT OWL SCHOOL CLUB

BOOKING CONDITIONS

REGISTRATION

All children who attend St Simon's Catholic Primary are automatically registered to be part of our before and after school club.

OPENING TIMES

Before school: 7.30 am to 9.00 am Monday to Friday during term time.

After school: 3.30 pm to 6.00 pm Monday to Friday during term time.

FEES

TIMES	FEES
Morning session - 7.30am – 9.00am	£5.50
Afternoon session – 3.30am – 4.30pm	£5.00
Afternoon session – 3.30am – 6.00pm	£10.00
Reduction available for families who have three or more children attending the same session. The eldest child will receive the discount.	50% off third child

PAYMENT OF FEES

- All payments must be paid via Parent Pay or Childcare Vouchers (Please inform office of your Childcare Vouchers Provider)
- Fees must be paid on the first day of the week that your child attends the club (unless by prior arrangement). If less than 1 WEEK'S notice is given of the cancellation then the normal fee will be charged.
- We reserve the right to discontinue your childcare should your account go into arrears.

BOOKING

Children attending the before and after school clubs must be booked in before 6pm on the Thursday of the previous week. Bookings will not be accepted after this time.

DROPPING OFF

Please accompany your child into school, via the Y3 side entrance. Ring the door bell for entry. All children must be signed in by an adult. No cars are permitted on the school grounds for dropping off or picking up.

ABSENCE

If your child is going to be absent from the before or after school clubs then please call or text as soon as possible.

BEHAVIOUR

If any child's behaviour is still unsettled after a period of time, and all attempts made to accommodate them have failed, we may have to advise the parent to remove them from the club. Our concern is for the happiness and well-being of the child. He/she may be re-admitted at a later date.

LATE PICKUP

If you are late for picking your child(ren) up (past 6pm) then we reserve the right to charge £10 per child, per 15 minutes.

NAME OF CHILD _____ YEAR GROUP _____ DATE ____/____/____

SAFEGUARDING CHILDREN

Safeguarding children from abuse is the responsibility of everyone in the community.

This statement is intended for use by all registered and voluntary childcare providers, whose responsibility it is to share any concerns with Children's Social Care, that a child may be at risk from abuse or being abused.

In line with Stockport's Safeguarding Children's Board guidelines childcare providers are required to advise parents, prior to a referral being made to Children's Social Care. In certain circumstances it may be necessary to make a referral without a parents' knowledge or consent.

Childcare providers also have a responsibility to inform Parents/Carers of any accidents or injuries a child sustains whilst in their care. It is essential that Parents/Carers inform childcare providers of any accidents or injuries that their child has sustained at home or elsewhere.

Childcare providers are required to record accidents, incidents or injuries in their accident/incident book.

I HAVE READ AND UNDERSTOOD THIS STATEMENT AND HAVE ACCESS TO THE SETTING'S CHILD PROTECTION POLICY.

Signed Dated:
Parent/Carer

I consent to any emergency medical treatment necessary during the running of the club. I authorise the play/care staff to sign any written form of consent required by the hospital authorities if the delay in getting my signature is considered by my doctor to endanger my child's health and safety.
YES/NO

Signed: Dated.....

Please state if you give permission for staff to take photographs of your child to use within the school setting. YES / NO
To use on the school website YES / NO

I have read and understand the booking conditions. By signing this contract I agree to abide by the conditions and understand that any breach could result in the loss of the childcare place.

SIGNED _____ PARENT/CARER

DATE _____